

SELECTION OF LIBRARY-MEDIA MATERIALS

In accordance with the California Education Code the procedures here outlined are established for the selection of library-media materials for San Dieguito Union High School District.

I. Responsibility for Selection

Materials for school library-media centers will be selected by the professional library-media personnel in consultation with administrators, faculty, students, and parents.

II. Criteria for Selection

All material under consideration for purchase for school media centers are to be considered against the following criteria:

- A. **Authenticity:** Is the medium accurate and up-to-date? What are the qualifications of the author or producer?
- B. **Appropriateness:** Is the medium appropriate to the subject matter? Are the vocabulary content, concepts, theme suited to the intended audience?
- C. **Content:** Does it have an organized, well-balanced presentation? Does it relate to the needs of students? Does it provide outlines, charts, graphs, etc., which would be helpful to the user?
- D. **Interest:** Will the message contained in this medium hold the attention of the user? Is it stimulating? Imaginative?
- E. **Technical quality:** Is the quality of production adequate—format, audio and visual qualities, ease of handling, use of color?

Materials will be considered in their entirety; their value will be determined with the complete message of the material in mind.

III. Complaints Concerning Instructional Materials

The administrative regulations set forth to review written complaints regarding instructional materials will be followed to review complaints dealing with library materials.